

Multimedia Intern - Summer 2024

About Starlight:	Opened as a theatre in 1950 and a nonprofit organization in 1951, Starlight provides inspiring, one-of-a-kind experiences to its patrons with Broadway musicals, concerts, Indoors shows, and community engagement programming including classes, scholarships and Starlight's Blue Star Awards. Starlight also takes a holistic approach to embracing the importance of inclusion, diversity, equity and access, and values the uniqueness of our employees and community. Located on 16 acres in Swope Park, the historic, city-owned venue includes rehearsal halls, club area for dining, concessions, gardens, fountains and a 10-story, climate-controlled stage.
Position Description:	This internship will take place entirely in person at the Starlight Theatre campus. The Multimedia Intern will have the unique opportunity to gain hands-on experience with Starlight's Marketing and Production Departments during the Broadway and Concert seasons. The Multimedia Intern will assist in a variety of video and production efforts for Starlight's Broadway and Concert series. The intern will work in a fast-paced environment, collaborating on a broad base of projects.
Duties:	Duties will include, but are not limited to, video production in-studio and live-event scenarios, setup and teardown of video production sets, editing short- and long-form videos for multiple delivery mediums, ingesting/cataloging footage/photos, localizing marketing video content and creating pre-show loop assets for in-venue signage. The Multimedia Intern also will assist with multiple duties in advance of and on Broadway and Concert show nights. These include collecting video b-roll, operating robocams, scheduling and maintaining LED screen content, and other duties as assigned.
Required Skills:	Adobe Creative Suite (specifically Premiere Pro & After Effects), DSLR & Camcorder camera operation, Windows, Microsoft Office products and Internet usage
Preferred Skills:	Additional Adobe Creative Suite programs
Other:	Must have a valid driver's license and reliable transportation
Compensation:	\$15.00 per hour

Time Commitment: Full-time (40+ hours per week), 12-13 weeks, with preferred start date of Monday, May 20. Evening and weekend hours will be part of the commitment.

Application Deadline: **Monday, January 15, 2024 (Early application is preferred.)**

Application Process:

- 1. Visit our website:** <http://www.kcstarlight.com/internships>
- 2. Submit your application, cover letter, resume, and any other supporting materials through our online portal.** A link to the online application can be found at www.kcstarlight.com/internships starting on October 23, 2023.
- 3. Wait to be contacted.** Each recipient will receive confirmation of their application submission immediately after it's submitted online. However, hiring managers will not review candidates' materials until *after* the application deadline has passed so that all students can be considered for employment in an equitable fashion. Following the deadline, all applicants will be contacted with an update on their application's status.
- 4. If you are selected for an interview, we may conduct it in person at the theatre, or via an online entity.**

Important information about this position:

Starlight Theatre Association is an Equal Employment Opportunity organization. We evaluate qualified applicants without regard to race, color, national origin, religion, sex, sexual orientation, gender identity, disability, protected veteran status, and other statuses protected by law.

Starlight is working toward embedding inclusion, diversity, equity and access within every aspect of our organization. We support an environment that values and respects the experiences and contributions of its employees, volunteers, partners and community members. We encourage and welcome applicants of groups that are historically underrepresented in the American theatre industry.

For more information on this position:

Starlight Theatre Association of Kansas City
Attn: Bryce Jones, Multimedia Design Coordinator
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